



Bronte Historical Society

North Wing Application Form/Rental Agreement

1. This agreement made this _____ day of _____, 20__, between the Bronte Historical Society (BHS) and _____ (the "licensee") hereby grants the licensee the right to use the North Wing of the Sovereign House ("the premises".)
2. Rental date is the _____ day of _____, 20__ between the hours of _____ and _____ for approximately _____ people for the purpose of _____
_____.
3. The licensee agrees to submit a \$25.00 non-refundable deposit along with the completed and signed Rental Agreement. Full payment is due five (5) days prior to the reserved date. Cheques are to be made out to the **Bronte Historical Society**. NSF cheques are subject to a \$15.00 fee. The licensee agrees to pay for the full time that the premises are in use, which includes set-up and clean-up time.
4. The licensee will submit a \$50.00 refundable damage deposit by a separate cheque when submitting the Rental Agreement.
5. The licensee, represented by the applicant, agrees to recompense the BHS for any damage to the property, equipment, and/or the loss of utensils of the BHS that may occur during the applicant's occupancy, or because of the use of same. Nothing may be attached to the walls.
6. The licensee assumes full responsibility for the proper supervision of any activities they conduct within the premises. The licensee is solely responsible, and agrees to indemnify and save harmless the BHS, from all claims arising out of such activities. The licensee agrees not to assign his or her rights under this agreement to any other individual or organization. If requested the applicant shall provide evidence of insurance pertinent to their activity or event.
7. The BHS is not responsible for damage, theft, or loss of articles or property belonging to the licensee or persons attending the licensee's function.
8. Alcohol **Will...WILL NOT** be consumed on the premises by people attending the activity or event. If the licensee has circled and initialed that alcohol will be consumed on the premises, then the licensee agrees to:
 - a. Obtain as Special Occasion Permit from the Liquor Control Board of Ontario (LCB), and
 - b. Adhere to the conditions of the Permit of the Liquor License Act of Ontario.
9. The BHS shall at all times have access to the licensed premises for all reasonable purposes, and nothing shall be construed as granting the licensee an exclusive right of possession or occupancy to the exclusion of the BHS.
10. The North Wing must be vacated no later than 11.00pm.
11. Music Speakers are not allowed outside.
12. Custodial services are NOT available. Special arrangement must be made for set up and take down of tables and chairs. Rooms and grounds must be left in the same condition as found. Mops and brooms may be found in the ground floor washroom. Please remove all garbage bags. If possible, please separate recyclables from garbage.
13. In the event the licensee cancels this agreement ten (10) days or more prior to the rental date, all fees submitted, less the \$25.00 non-refundable deposit, will be returned to the licensee.
14. Overflow parking is available in the Boat Launch area. Please do not park on West River Street, unless loading or unloading items.



Bronte Historical Society

I agree to the terms and conditions laid out herein:

Name: (print) _____

Organization (indicate if a registered charity) _____

Position _____

Telephone (____) _____ - _____

Email _____

Signature _____

Dated this _____ day of _____, 20__ at _____.

BHS volunteers will open the North Wing at the agreed time. Booking times need to allow for set up and arrival of attendees. All time at the end for cleanup and departure. A responsible person must wait for a BHS volunteer to secure the premises.

The North Wing is NOT available for weddings or wedding receptions.

Rates (per hour or any part of an hours)		
	Monday–Thursday	Friday–Sunday
Private groups & organizations	\$25.00	\$35.00
Registered charitable organizations	\$17.00	\$22.00

Available on the premises

Furniture that is permanently in the room:

- two tables (5'x3')
- one square antique table (45"x45')

You may also book:

- up to 45 folding chairs
- up to 5 white plastic lawn chairs
- up to 6 folding tables (5'x2.5')
- up to 2 large folding tables (6'x2.5')
- up to 8 small square folding tables (3'x3')

The following equipment is available for use at no extra charge:

- coat rack
- projection screen
- flip chart (provide your own paper)
- teapots
- coffee urn